2023-2024 Family Engagement Plan

# School: Cottonwood Elementary partnership team members: pAC Members

## Smart Goals:

ELA Goal: During the 2023-2024 School Year, 75% of students at Cottonwood Elementary will be proficient on the May 2024 ISIP Early Reading Assessment.

Math Goal: During the 2023-2024 School Year, 75% of students at Cottonwood Elementary will be proficient on the May 2024 ISIP Math Assessment.

# Table

| Engagement Type | Requirements | Action Items | People Responsible | Date(s) | Evidence |
| --- | --- | --- | --- | --- | --- |
| Parenting | Inform families of the school’s family engagement programs. | Provide a copy to families with information on district parenting classes twice a year. | Office Staff | October & January (PTCs) | Copy of parenting programs/resources available to families (to include the Community Resource Binder online via webpage as well) |
| Parenting | Inform families of the school’s family engagement programs. | Communicate to families the available parenting resources. | Office Staff | October & January (PTCs) | Copy of parenting programs/resources available to families |
| Communication | Facilitate regular, meaningful two-way communication with families. | Monthly newsletters | Principal(s)  -Carsen Smith will coordinate with PTO to combine a draft newsletter | First of each month | Copies of Newsletters |
| Communication | Facilitate regular, meaningful two-way communication with families. | Parent Survey | Office Staff | Parent Teacher Conferences | Survey Results |
| Communication | Facilitate regular, meaningful two-way communication with families.  Inform parents of their right to request the professional qualifications of teachers and paraprofessionals. | Parent-Teacher Conferences and Title I Compact handed out at PTCs along with the Family Engagement Policy | Teachers/Office Staff | September | Copy of Title I Compact |
| Communication | Facilitate regular, meaningful two-way communication with families. | IRI information provided during Parent Teacher Conferences | Teachers | October & January | IRI Score Reports |
| Communication | Facilitate regular, meaningful two-way communication with families. | Classroom Dojo/Remind App/Other forms of communication | Teachers | All year | Copies of emails, texts, etc. |
| Communication | Facilitate regular, meaningful two-way communication with families. | Celebrate student achievement and invite parents. | Office Staff | All year | Principal Lunch & CHAMP Card Invite Samples in English/Spanish |
| Communication | Facilitate regular, meaningful two-way communication with families. | Translate for Parent Events | Teachers/Office Staff | All year | Invitations for events sent home in English/Spanish Samples |
| Volunteering | Provide opportunities for families and community members to volunteer in or out of the classroom & school | Parents volunteer in the classroom | Teachers | All Year | Sign-in Sheet Samples |
| Volunteering | Provide opportunities for families and community members to volunteer in or out of the classroom & school | Parents/community volunteers for events such as Halloween Carnival, Seussapaloosa, Book Fairs, Field Day, etc. | PTO/Office Staff | All Year | Sign-in Sheet Samples |
| Volunteering | Provide opportunities for families and community members to volunteer in or out of the classroom & school | PTO has monthly meetings | PTO | Monthly | PTO Minutes/Agendas |
| Learning at Home | Build the capacity of families to support their children’s learning.  Build the capacity of school staff to work with parents.  Provide information for students and families on health, cultural, recreational, social support, and/or other programs. | Math Night (Escape Room?) | PAC Committee | January 31st & February 1st | Sign-In Sheets/Handouts |
| Learning at Home | Build the capacity of families to support their children’s learning.  Build the capacity of school staff to work with parents.  Provide information for students and families on health, cultural, recreational, social support, and/or other programs. | Literacy Night | PAC Committee | March 6th | Sign-In Sheets/Handouts |
| Learning at Home | Build the capacity of families to support their children’s learning.  Build the capacity of school staff to work with parents.  Provide information for students and families on health, cultural, recreational, social support, and/or other programs. | Science Night (Gru Science Projects?) | PAC Committee | April? | Sign-In Sheets/Handouts |
| Decision Making | Annually review and provide feedback to the School’s Family Engagement Policy  Annually review /revise the Parent / Teacher / Student Compact  Annually establish how Title I Family Engagement funds will be used  Develop a Parental Action Committee   * Parents * Community Members * Teachers | District PAT policy is on file & available to parents  PAT plan will be shared with all staff & families | Parental Action Committee | All Year | Meeting Agendas/Minutes/Budgets |

| Engagement Type | Requirements | Action Items | People Responsible | Date(s) | Evidence |
| --- | --- | --- | --- | --- | --- |
| Community | Coordinate resources and services | Provide information for students and families on health, cultural, recreational, social support, and/or other programs | School Staff/Community Resource Worker/Family Engagement Coordinator/School Social Worker | August - May | Family Engagement Nights/Newsletters |

\*Please note: Highlighted Items were added/changed during the first PAC Meeting on December 13th, 2023.